

## **Frederick County LEPC Meeting Minutes November 9, 2009**

The regular meeting of the Frederick County Local Emergency Planning Committee (LEPC) was held at the Frederick County Law Enforcement Center, 110 Airport Drive East, Frederick. At 0840 hours, Seamus Mooney called the meeting to order as Chairman Dennis Dudley was sick and John Veltri was unable to attend.

The following were present at the meeting: Robin Santangelo, Richard Himes, Chip Jewell, Steve Cooper, Garth Phoebus, Denise Wyant, Todd Johnson, Stephanie Gordon, Dewey Foreman, and Ann Brown.

### **Old Business**

- Seamus asked for a review of the previous month's meeting minutes. Todd made a motion to accept the minutes; Rick seconded the motion. The motion passed.
- Volunteer Update – nothing to report.

### **New Business**

- Ann Brown was present to discuss the LEPC's grant funding. She reported that the LEPC has \$3699 to spend by the end of February 2010. She gave examples of how that money could be spent, to include: a commodity flow study, reference materials, public outreach, training, etc.
  - o Rick discussed the cost of sponsoring a Command and Control class – it would be \$3750 for the instructors.
  - o Seamus suggested that we vote on ideas at the December meeting. There was concern expressed about the tight timeline for spending the money. Rick made a motion that the Executive Committee make a decision about what to fund prior to the December 14<sup>th</sup> meeting. Todd seconded the motion. The motion was approved.
  - o Idea submissions are due by November 23<sup>rd</sup> to give the Executive Committee time to meet, discuss the ideas, and vote prior to the December meeting.
- Seamus passed out copies of the Draft LEPC-related Training and Exercise Annex. Ideas were raised in reference to exercising the municipalities' EOPs or exercising communications between multiple EOCs.
  - o Seamus suggested looking to schedule something for next year – late March – for doing a facilitated discussion with groupings of municipalities based on a Hazmat-type event. Rick made a motion to move forward with this idea. Chip seconded the motion. The motion was accepted.
- The guest speaker from MDE cancelled his presentation due to his being sick. Seamus will have him reschedule for January.
- The October 23<sup>rd</sup> Active Shooter Drill at State Farm was very successful.
- Shelter Operations hosted by the Red Cross was well-attended and went well.

- The Health Department's H1N1 clinic at the old Circuit City building was very orderly. Very few people showed up without appointments.
- December 1<sup>st</sup> the State is holding a Winter Storm Exercise.

The meeting adjourned at 9:20 A.M. with a motion made by Todd and seconded by Steve.

The next meeting is scheduled for December 14<sup>th</sup> at the DFRS on Montevue Lane.